

**BCASBO
County BA Notes May
2024**

1. [24-25 Budget](#)

Please send in your final budget resolutions and certified A4F's

2. **Financial Disclosure Forms – June 2024** list. Now open. The intent is changes only.

3. The [Advanced Placement for International Baccalaureate Course Expansion grant](#) should be recorded in Revenue code 20-3290 "Other Special State Projects", which rolls into line number 765 Appropriations program code range 431 to 449 "Other State Projects", 20-(431 to 449)-xxx-xxx, in functions and objects that are approved under the grant, which rolls into line number 88140

The [Advanced Placement African American Studies Grant-Competitive](#) should be recorded in Revenue code 20-3290 "Other Special State Projects", which rolls into line number 765 Appropriations program code range 431 to 449 "Other State Projects", 20-(431 to 449)-xxx-xxx, in functions and objects that are approved under the grant, which rolls into line number 88140

4. **Preparing for your audit helpful link - [Preparing for the audit](#)**

5. **Annual Contract Notes**

Procedure for Contracts:

- **All BA & Assistant Superintendent contracts must be submitted by June 30th (they are annual contracts)**
- Only email contracts to: bergencon@doe.nj.gov
- When submitting contracts include the checklist, detailed cost statement, certificate, and contract (*in word format*)
- Contracts will be reviewed and approved in the order they are received
- Note that copies of executed contracts along with your Board Resolution are to be mailed
- Executed copies of contract are no longer accepted via email

6. [School District Consultations with Nonpublic Schools Regarding ESSA Titled Programs](#)

Consultation must begin before the implementation of services. The New Jersey Department of Education (NJDOE) advises school districts to begin the ESSA consultation process as soon as possible to ensure that all third-party contracts and **agreements are executed no later than June 30, 2024, so services can begin on July 1, 2024.**

7. [2023-2024 Application for Extraordinary Special Education Aid-EXAID](#)

The Application for Extraordinary Special Education Aid (EXAID) is now available on the New Jersey Department of Education's (NJDOE) Homeroom webpage. **Applications will be accepted through May 24, 2024.**

Other Items of Interest

1. [NJDOE-Notice Concerning Use of The Workplace Accountability in Labor List](#)
Use of The Workplace Accountability in Labor List (The “Wall”) in Vetting Public Contracts and Persons Prohibited from Public Contracting.
2. **2023-2024 Statement of Assurance Submission** concerning Lead in School Drinking Water
No later than June 30, 2024, all regulated entities must complete and submit a statement of assurance (SOA) concerning the testing and reporting of lead in school drinking water to the New Jersey Department of Education (NJDOE). The SOA form is available on the NJDOE’s 2023-2024 SOA for Testing and Reporting of Lead in School Drinking Water webpage. Statewide mandated testing is not required until the 2024-2025 period (between July 1, 2024 and June 30, 2025)
<https://homerom6.doe.state.nj.us/watertesting/>
3. [Important Dates for Fiscal Year 2023-2024 ESEA IDEA Perkins Grant Programs ARP ESSERIII ARP-Non-Title I](#)
4. [Supports for Spending the American Rescue Plan Elementary and Secondary School Emergency Relief ARP ESSER Funds](#)
UPDATED 4/3/2024
The New Jersey Department of Education (NJDOE) is highlighting available resources.
5. [K12 Broadband Connectivity](#)
The New Jersey Department of Education (NJDOE), in collaboration with the New Jersey Bureau of Public Utilities (BPU) Office of Broadband Connectivity, is participating in the National Telecommunications and Information Administration’s (NTIA) Broadband, Equity, Access, and Deployment (BEAD) program. If accepted into the BEAD program, New Jersey intends to leverage federal funds over the next two years to subsidize fiber deployment to every public school in the state that does not yet have access to a 1 gigabit per second (Gbps) symmetrical connection.
6. [New Federal Guidance Urges Expediting ARP-HCY Funds](#)
The United States Department of Education (USED) recently released a Dear Colleague Letter to Chief School Officers urging states to expedite obligating American Rescue Plan Homeless Children and Youth (ARP-HCY) funds by **September 30, 2024**.
7. [GovConnect Enrollment: Procurement News for School Purchasing Officials](#)
The New Jersey Department of Education (NJDOE) strongly encourages all school purchasing officials to enroll in the GovConnect notification system recently launched by the New Jersey Department of Community Affairs’ Division of Local Government Services (DLGS).
8. [Substitute Certification Service Limits](#)
An LEA which employs an individual holding a substitute credential may request an extension of the service limit of 20 days for an additional 20 days, pursuant to N.J.S.A 18:16-1.1(a). Therefore, the maximum number of instructional days for an individual holding a substitute credential is **40 days**, in one classroom. [Substitutes Webpage](#)

9. [ESSER Federal Education Funding Dashboard](#) This publicly accessible dashboard is updated on the 10th and 30th of each month.
10. [Release of Independent Auditor Information for Fiscal Year Ending June 30, 2023](#)
The 2022-2023 Audit Program and Compliance Supplement have been updated and revised to reflect changes to laws, regulations, programs, and financial reporting standards effective for FY2023. For ease of use, new guidance added to the Audit Program has been summarized in the Introductory Section (Significant Changes and Other Changes and Updates).
For more information, please email doe.acfr@doe.nj.gov
11. **The Board Secretary Report guide and sample reports** can be found at: [Board Secretary Report \(BSR\) Samples](#)
12. [Providing Additional or Compensatory Services to Students with Disabilities Beyond Age 21 and Addressing Compensatory Services in the Individualized Education Program](#) The law requires boards of education to offer up to one year of additional or compensatory special education and related services, including transition services, to students with disabilities if a determination is made by the student’s Individualized Education Program (IEP) team and the student’s parent that the student requires such additional or compensatory special education and related services.
13. [Purchases and Sales by Schools and Affiliated Organizations \(state.nj.us\)](#)
NEW JERSEY PUBLIC SCHOOLS
New Jersey local school districts are political subdivisions of the State of New Jersey. Their purchases, **except purchases of energy**, are exempt from New Jersey Sales and Use Taxes, pursuant to Section 9(a)(1) of the New Jersey Sales and Use Tax Act.